**2023-2024 Fulbright Distinguished Awards in Teaching Short-Term (DAST) Program**

Project Proposal Form

## Program Description

The **Fulbright Distinguished Awards in Teaching Short-Term Program (Fulbright DAST)** sends expert U.S. K-12 educator leaders to participating countries for 2-6 weeks to carry out educational consultancies at host country schools, teacher training colleges, government ministries, or other educational institutions identified by U.S. Embassies and Fulbright Commissions. Participants share their expertise with the host institution and work to meet its educational needs while building their knowledge of the host country’s culture and educational practices. The program is designed to complement, not replicate, existing programs such as the English Language Specialist and the Fulbright Specialist programs.

## Project Proposal Guidelines

* Projects must be between **2-6 weeks in length** (longer projects are preferred).
* Projects must take place between **April – December 2024** (projects occurring in June, July, and/or August are strongly preferred so educators can participate during the U.S. school break).
* **Projects should balance generality with specificity**. It may prove challenging to recruit educators for projects which are overly narrow in scope.
* **Projects must have clear educational objectives**. Please avoid very broad project ideas such as “cultural exchange” or “teacher training,” but do include educational objective(s) that address a particular need at the host institution.
* **Please use pedagogical/educational terminology** related to the focus area of the project
* Please provide detailed background information about the host institution, its educational needs, and the anticipated role of the Fulbright DAST participant. **This information helps educators to apply for a project they are most appropriately qualified for.**

## Instructions for Completing Project Proposal

* Fill in the text boxes below with your answers **in red**. Please fill in or replace the “**□**” with an

**X** to indicate your answer.

* Provide as many virtual resources about the host institution as you can. This will enable applicants to conduct independent research about the host institution.

**Host institution**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name (in English):
2. Name (in Vietnamese):
3. Address:
4. Institution type:

**□** Teacher training institution **□** Primary school **□** Secondary school

**□** National, state, provincial or local Ministry or Department of Education

**□** Other

1. Department/ Faculty/ Section/ Unit:
2. Email address:
3. Website:
4. Point of contact (Full name):
5. Point of contact (Work title):
6. Point of contact (Email):

Point of contact (Mobile phone):

1. Please describe the desired date range for the 2-6-week project between April 2024 and December 2024. (Specific dates will be negotiated between the host institution and the selected participant):

1. Please enter the total number of days required to complete the project: ­­­

*This number should include travel days, weekends, and holidays that will occur during the project. Please include 2-3 working days for the teacher to settle in, participate in an orientation and safety and security briefing by the Fulbright Program, and get acquainted with the host institution before the project work begins.*

1. Please identify any holidays or school breaks during this period:

**Project Scope**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*As the responses in this section will be shared with prospective applicants, please provide as much information as possible to help introduce applicants to the host institution, its educational needs, and the role the applicant may play in supporting it.*

***Host Institution + Project Rationale***

1. Please describe the host institution (history, demographics, location, etc.). Please include the operating status of the host institution (in-person, virtual/remote, hybrid etc.).

***\*High quality photos of the host institution are also requested to help IREX promote this Fulbright DAST project. Please submit photos along with completed project proposal.***

1. What educational needs does the host institution have that the Fulbright DAST participant will help address? What is the importance of this Fulbright DAST project to the host institution?
2. Describe the Fulbright DAST project. What role will the Fulbright DAST participant play at the host institution? What is the potential impact of this Fulbright DAST project on the educational system of the community/country?
3. Has this project been conducted previously/does it build off an existing project? If yes, please elaborate.

***Project Beneficiaries***

1. Who are the direct beneficiaries of the project?
2. Who are the indirect beneficiaries of the project?

***Desired Outcomes***

1. What are the desired short-term *and* long-term outcomes and immediate deliverables of the project?

***Project Activities***

1. Please describe the activities that are envisioned that the Fulbright DAST participant will carry out:
2. If the Fulbright DAST participant will be working with project partners, please describe these project partners:

***Preferred Qualifications***

1. Describe the preferred skills and knowledge that the ideal Fulbright DAST participant should have to succeed in carrying out this Fulbright DAST project.
2. Preferred teaching level: **□** Primary **□** Secondary
3. Required subject area expertise (you may select more than one but the selected areas should be related):
	* All subjects (primary/elementary level)
	* Agriculture
	* Art
	* Curriculum Specialist
	* Democracy Studies
	* English as a Foreign Language
	* Environmental Studies & Climate Change
	* Family and Consumer Science
	* Fine and Performing Arts
	* Gender Equity
	* Gifted and Talented Education
	* Guidance/School Counseling
	* Foreign Language (Other than English)
	* History/Social Studies
	* Language Arts (literature and language)
	* Librarian/Media Specialist
	* Mathematics
	* Media Literacy
	* Music
	* Physical Education/Health
	* Science
	* Special Education for students with disabilities
	* Teacher Training
	* Technology/Computer Science
	* Vocational and Technical Education
	* Other:
4. Is knowledge of a language other than English a requirement for this project?

**□** Yes **□** No

If yes, indicate language and level of proficiency required:

***Resources***

1. Will the teacher be provided with resources (books, curricular guides, technology, etc.)?

**□** Yes **□** No

If yes, describe what resources will be provided to the Fulbright DAST participant:

If no, describe what resources the teacher is expected to bring to carry out the project:

**Finances and Cost Share Commitment**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Visa application***

1. Does your institution commit to obtain the visa approval to Vietnam and all related expenses for the teacher?

**□** Yes **□** No

***Lodging Expenses***

1. Does your institution commit to arrange and cover lodging for the teacher?

**□** Yes **□** No

1. Describe the lodging arrangements during the participant’s time at the host institution:
2. Please indicate if your institution is providing cash or in-kind (non-cash) cost sharing to the teacher to cover lodging expenses. Please provide estimated amount in US$, even it’s the in-kind support:

***Meal Expenses***

1. Does your institution commit to cover meals for the teacher?

**□** Yes **□** No

1. Please provide information about how the participant will receive meals at the host institution specifically and during their time in country:
2. Please indicate if your institution is providing cash or in-kind (non-cash) cost sharing to the teacher to cover meals expenses. Please provide estimated amount in US$, even it’s the in-kind support:

***In-Country Travel Expenses***

1. Does your institution commit to provide the in-country transportation to the teachers, including the followings?
* Daily transportation while the teacher works at your institution
* Transportation from the airport to your institution after teacher’s arrival
* Transportation from your institution to the airport for the teacher’s departure

**□** Yes **□** No

1. Please describe how your institution will provide in-country transportation support to the teacher
2. Please indicate if your institution is providing cash or in-kind (non-cash) cost sharing to the teacher to cover in-country transportation expenses. Please provide estimated amount in US$, even it’s the in-kind support:

***Other Expenses***

1. Are there any other expenses (i.e. translation services, assistance with field visits, etc.) that need to be provided to the teacher? If yes, please describe here:
2. Please provide the estimated amount for above-mentioned other expenses
3. Is your institution able to cover these expenses?

**□** Yes **□** No

***Total Expenses***

Please summarize the information provided above by completing the following table with the estimated amounts in U.S. dollars that your institution will provide for the participant’s lodging, meals, transportation, and other needs.

|  |  |  |
| --- | --- | --- |
| **Item of support** | **Amount** | **Cash or in-kind (non-cash)?** |
| Visa application |  |  |
| Lodging |  |  |
| Meals |  |  |
| Other expenses |  |  |

**Other Information**

Please provide information about anything else that relates to this Fulbright DAST project that IREX should know about: